

DISTRICT will only consider SOQ's from Vendors who meet the following criteria: 1. The submitting vendor must provide a completed Qualifications Worksheet (see Attachment A). 2. The submitting vendor must agree to have the DISTRICT Partner's reviews of DISTRICT-funded projects posted on the Green Vendor List Webpage and/or available upon request. 3. The submitting vendor must complete a ½-day workshop on green infrastructure design, installation, and contracting.

**SUBMITTAL REQUIREMENTS**

All questions regarding the pre-qualification process shall be sent to James P. Morgan, Senior Contract Administrator, at [jmorgan@mmsd.com](mailto:jmorgan@mmsd.com).

Completed Statement of Qualifications shall include: ☐ The Qualification Worksheet ☐ The Green Vendor List Consent Form ☐ The Certification of Attendance for the DISTRICT for the DISTRICT's Green Infrastructure Contracting Workshop. SOQ's must be submitted electronically in .pdf format. All submissions should be in one PDF document. Please check that all files are easily accessible. Vendors must submit their SOQ's (electronic submission, PDF format) no later than 1:00 p.m., local Milwaukee time, on April 1, 2015 to:

Mr. James P. Morgan [jmorgan@mmsd.com](mailto:jmorgan@mmsd.com) Senior Contract Administrator Milwaukee Metropolitan Sewerage District 260 West Seeboth Street Milwaukee, WI 53204-1446

Project Name: District Green Infrastructure Vendor Request for Qualifications (RFQ) for Green Infrastructure Funding Programs

Submittal Date: 3-31-2015

Vendor Name: Compost Crusader LLC

Please note that your SOQ may be made available for viewing on DISTRICT Green Vendor List Webpage for public view, should your organization be approved as a Green Vendor on the Green Vendor List.

**REQUEST FOR QUALIFICATIONS  
DISTRICT GREEN INFRASTRUCTURE FUNDING PROGRAMS  
GREEN VENDOR PRE-QUALIFICATION LIST  
RFQ No. P-2634**

**ATTACHMENT A**

**QUALIFICATIONS WORKSHEET**

**VENDOR INFORMATION**

**Vendor Name:**

[Compost Crusader LLC](#)

**Address:**

[2520 S. 5<sup>th</sup> Street, Milwaukee, WI, 53207](#)

Error! No bookmark name given.

**Tax Identification #:**

[46-5396283](#)

**Year Established:**

[April 2014](#)

**VENDOR's CONTACT PERSON:**

**Name:**

[Melissa Tashjian](#)

**Title:**Error! No bookmark name given.

[Owner](#)

**Telephone #:**

[262-394-6075](#)

Error! No bookmark name given.

**Email:**Error! No bookmark name given.

[compostcrusader@gmail.com](mailto:compostcrusader@gmail.com)

**RESOURCE INFORMATION**

**Scale of Work** *(check all that apply)*

- X Commercial /Industrial
- X Multifamily
- X Residential

**Specialties** *(check all that apply)*

- Design
- Engineering
- Construction
- Downspouts and Gutters
- Landscaping
- Maintenance
- Plumbing

**GI Type** *(check all that apply)*

- Green Roofs
- Stormwater Trees
- Native Landscaping
- Porous Pavement
- Constructed Wetlands
- Other [Click here to enter text.](#)
- Cisterns
- X Soil Amendments
- Rain Gardens
- Bioswales

**SWMBE Certified?**

- No
- X Yes

*Fill out this form for each project to demonstrate your Vendor's experience on specific green infrastructure installations.*

## **Type of Green Infrastructure(s):** Providing Soil Amendments

### **Project Information:**

Project Name: Urban Eden Community Garden

Address/City/State/Zip: 620 N. 26<sup>th</sup> Street, Milwaukee, WI, 53233

### **Project Owner Information:**

**Owner's Name:** Central United Methodist Church - Pastor Rob Odum

**Address/City/State/Zip:** 620 N. 26<sup>th</sup> Street, Milwaukee, WI, 53233

**Phone:** 414-344-1600

**Email:** robdodum@gmail.com

### **Project Construction Information:**

**Construction Management Vendor:** N/A

**Project Manager Name:** N/A

**Project Manager's Vendor history:**  currently employed  no longer employed N/A

**Email:** Click here to enter text.

**Contract information (if applicable):** for 20 yards of finished compost delivered.

**Final Contract Amount (contracted and amended if applicable):** \$500

**Construction Start date (contracted):** March - 2014 agreed to acquire finished compost

**Construction Start date (actual):** May - 2014 - contracted out and delivered finished compost

**Construction End date (contracted):** May - 2014

**Construction End date (actual):** May 2014

**Was the project completed on-time?** X Yes  No; Explanation: Click here to enter text.

**Was the project completed on-budget?** X Yes  No; Explanation: Click here to enter text.

**Was the project completed to the owner's satisfaction?** X Yes  No; Explanation: Click here to enter text.

**DESCRIPTION PROJECT : URBAN EDEN COMMUNITY GARDEN**

Melissa Tashjian, founder of Compost Crusader, helped Urban Eden Community Garden acquire quality compost that was created from hauling local organization’s food residuals. Compost Crusader acted as a liaison and negotiated an affordable rate and delivery of finished compost. Compost Crusader also helped maintain the community garden’s on site compost bin.



**Fill out this form for each project to demonstrate your Vendor's experience on specific green infrastructure installations.**

**Type of Green Infrastructure(s):** Organics Hauling to Create Soil Amendments

**Project Information:**

Project Name: Kompost Kids Bay View Demonstration Community Compost Site  
Address/City/State/Zip: corner of Lincoln & Ward, Milwaukee, WI 53207

**Project Owner Information:**

Owner's Name: Kompost Kids- Marion Ecks  
Address/City/State/Zip: N/A  
Phone: 414-745-7461  
Email: marion.e@kompostkids.org

**Project Construction Information:**

Construction Management Vendor: N/A

Project Manager Name: N/A

Project Manager's Vendor history:  currently employed  no longer employed N/A

Email: Click here to enter text.

Contract information (if applicable): load and haul 10 yards of unfinished compost to the Compost Farm in Caldonia

Final Contract Amount (contracted and amended if applicable): \$72

Construction Start date (contracted): April 23, 2014

Construction Start date (actual): April 23, 2014

Construction End date (contracted): April 23, 2014

Construction End date (actual): April 23, 2014

Was the project completed on-time?  Yes  No; Explanation: Click here to enter text.

Was the project completed on-budget?  Yes  No; Explanation: Click here to enter text.

Was the project completed to the owner's satisfaction?  Yes  No; Explanation: Click here to enter text.

Melissa Tashjian • 2520 S. 5<sup>th</sup> Street • Milwaukee, WI • 53207  
Phone 773-383-9279 • E-mail compostcrusader@gmail.com

**DESCRIPTION PROJECT : KOMPOST KIDS BAY VIEW DEMONSTRATION SITE**

Kompost Kids contracted out Compost Crusader to load and haul away their unfinished compost and organics to a DNR certified compost farm. By utilizing Compost Crusader to haul away their organic material they are helping to create a soil amendment.



**Fill out this form for each project to demonstrate your Vendor's experience on specific green infrastructure installations.**

## **Type of Green Infrastructure(s): Providing Soil Amendments**

### **Project Information:**

**Project Name:** The Guest House Green Infrastructure Project  
**Address/City/State/Zip:** 1216 N. 13<sup>th</sup> St., Milwaukee WI,

### **Project Owner Information:**

**Owner's Name:** Re-flow - Andy Plier  
**Address/City/State/Zip:** 1216 N. 13<sup>th</sup> St., Milwaukee WI,  
**Phone:** 414-303-6825  
**Email:** andrew.plier@refloh2o.com

### **Project Construction Information:**

**Construction Management Vendor:** N/A

**Project Manager Name:** N/A

**Project Manager's Vendor history:**  currently employed  no longer employed N/A

**Email:** Click here to enter text.

**Contract information (if applicable):** \$25/yard for compost and \$60 to deliver

**Final Contract Amount (contracted and amended if applicable):** \$85

**Construction Start date (contracted):** June 2014

**Construction Start date (actual):** July 24, 2014

**Construction End date (contracted):** July 24, 2014

**Construction End date (actual):** July 24, 2014

**Was the project completed on-time?** XYes  No; Explanation: Click here to enter text.

**Was the project completed on-budget?** XYes  No; Explanation: Click here to enter text.

**Was the project completed to the owner's satisfaction?** XYes  No; Explanation: Click here to enter text.



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**PROJECT DESCRIPTION: GUEST HOUSE GREEN INFRASTRUCTURE PROJECT**

Compost Crusader was contracted out to deliver soil amendments to the new Guest House project. We showed up on time and were directed to the best area to unload the 1 yard of quality compost.

*Fill out this form for each project to demonstrate your Vendor's experience on specific green infrastructure installations.*

## **Type of Green Infrastructure(s): Organics Hauling to Create Soil Amendments**

### **Project Information:**

Project Name: Bay View Bash

Address/City/State/Zip: one day festival on KK street in Bay View

### **Project Owner Information:**

**Owner's Name:** Sue Loomis - Treasurer of Bay View Bash

**Address/City/State/Zip:** P.O. Box 70546 Milwaukee, WI 53207

**Phone:** 414-483-0185

**Email:** [sueloom@aol.com](mailto:sueloom@aol.com)

### **Project Construction Information:**

**Construction Management Vendor:** N/A

**Project Manager Name:** N/A

**Project Manager's Vendor history:**  currently employed  no longer employed N/A

**Email:** Click here to enter text.

**Contract information (if applicable):** Cost associated to have truck on site and transport material to The Farm's Compost in Caldonia

**Final Contract Amount (contracted and amended if applicable):** \$197

**Construction Start date (contracted):** June 2014

**Construction Start date (actual):** Sept 15, 2014

**Construction End date (contracted):** Sept. 15, 2014

**Construction End date (actual):** Sept. 15, 2014

**Was the project completed on-time?** XYes  No; Explanation: Click here to enter text.

**Was the project completed on-budget?** XYes  No; Explanation: Click here to enter text.

**Was the project completed to the owner's satisfaction?** XYes  No; Explanation: Click here to enter text.

## PROJECT DESCRIPTION: BAY VIEW BASH ORGANICS HAULING AND CREATION OF SOIL AMENDMENTS

Bay View Bash is a one day festival in Bay View on Kinnicknick St. Compost Crusader was contracted out to haul away the organics from the event. Large scale source separation takes place at the event that has over 20,000 people in attendance. The organics from the event go to a DNR certified compost farm and aid in the creation of soil amendments. As a volunteer of Kompost Kids, Compost Crusader was able to help aid in educating the public in organics diversion and help with sort separation issues. Over 880 lbs was diverted from this event. That helps create 1/2 yard of compost.



Matthew Scannella  
613 W. Bruce St.  
Milwaukee, WI 53204  
[rimachine@ymail.com](mailto:rimachine@ymail.com)

Cell: 609.658.3160  
Home: 414.272.6686

### Objective- Machine operator/Metal Fabricator

#### Certifications:

- Commercial Drivers license- Classes A,B,C, and D Endorsements for Motorcycle, Double/triple trailers, Tank vehicle.
- Current DOT medical exam
- FAA airline transport pilot license #2839115
- FCC radio operators license
- Diesel mechanics diploma
- Wisconsin state certified reseller
- High school diploma

#### Education:

- Ewing High school
- Mercer county technical school
- Royal Karina pilot school
- ALL ATPS pilot school

#### Work experience:

(Names and references can be provided upon request)

- State Welding (Ewing, NJ) 2003 Welder
- Ewing Glass (Ewing, NJ) 2003 Glass Technician/Installer
- Al's Sunoco (Pennington, NJ) 2003 auto mechanic
- Larry G. Scannella Landscaping (Lawrence, NJ) 2003 Landscaper
- Felix V. Perone paving (Princeton, NJ) 2004 Truck driver/Machine operator
- Mountain forge (Truckee, CA) 2003/2004 Welder/Blacksmith
- Bob Carter Blasting (Truckee, CA) 2004 Explosives company
- Princeton Flying Service (Princeton, NJ) 2004 Instructor pilot
- Keystone Aerial Surveys (Phila, PA) 2004-07 Survey Pilot
- Freight Runners Express (Milwaukee, WI) 2007-2010 Freight Pilot
- Flightworks (Afghanistan) 2010-2011 Contract Pilot
- Robert Ivens Machinery Company (Milwaukee, WI) 2011-present Owner-  
Machine sales, Welding/metal fabrication, Trucking services

#### Experience highlights:

- Clean driving record
- Over 6 years combined truck/heavy machine operating experience
- 4500 hours flying experience most of which are Instrument Conditions

## Community Organizer

**OBJECTIVE** To find a professional & creative organization that is interested in a partnership with a dedicated and ambitious individual to instill good habits and motivate people to view their environment differently.

**POSITION**

<b>Desired Status:</b>	Full-Time Employee
<b>Date of Availability:</b>	Less than 1 month
<b>Category:</b>	Fundraising, Community Relations, Event/Program Manager
<b>Company Culture:</b>	Progressive, Creative, Organized, Ethical
<b>Career Level:</b>	Mid Career (5+ years of experience)

**RELEVANT EXPERIENCE** **Owner Compost Crusader LLC [April 2014- Present]**

*Milwaukee, WI*

Created Compost Crusader LLC to help create a sustainable organics diversion infrastructure in Milwaukee, WI. Works directly with businesses and schools of all sizes to organically divert their organic material. Educates staff and students on the importance of organics diversion and recycling. Trains personnel on how to implement and sustain large scale diversion efforts. Acts as a liaison for finished compost sales.

**Non-profit Volunteer Executive Director for Kompost Kids Inc. [Sept. 09- Oct. 2014]**

*Milwaukee, WI*

Organized and created volunteer ran non-profit group called the Kompost Kids. Implemented first community compost structure in Milwaukee WI. Actively sought out partnerships with other like minded organizations that would like to be a part of the efforts. Educating and working with local businesses and residents to contribute their organic residuals to the compost. Working with local schools to create a curriculum for eco-friendly community projects. Working with local developers to donate land that will be used for community gardens. The soil generated from the composting efforts will be utilized in community gardens and other local urban agriculture projects.

**Contracted Community Relations/Organizer for 53<sup>rd</sup> Street Community Garden [ Jan. 2011- Jan. 2013]** *Arts at Large, Milwaukee, WI*

Contracted out by Arts at Large to help create, organize, and install Sherman Park's first community garden. This will be taking place on MPS property with the collaboration of 53rd Street School, neighborhood associations, various religious groups, and individual neighbors. Arts at Large reached out to me based of their positive experience at the Bay View Hide House Community Garden. Arts at Large works with area schools and introduces art programs and projects into their existing curriculum.

**Community Relations/Organizer for the Bay View Hide House Community Garden [ Sept. 09-May 2011]** *Victory Garden Initiative, Milwaukee WI*

Organized and created largest community garden in Bay View (115 raised bed plots). Worked with many local neighborhood organizations, schools, churches, businesses and individual neighbors to collaborate on the creation of this garden. It was nominated for 2010 Urban Farm of the Year and will be a model for self sustainable gardens in 2011 with its own composting program, bee hive, and rain collection systems.

**Volunteer Chair " Strut for a Cure" Fundraiser [July 08 – Sept. 2010]**

*American Cancer Society, Milwaukee, WI*

Created concept for a first time fundraiser targeting young professionals in Milwaukee. Organized committee chairs and recruited other volunteers. Contracted local boutiques, businesses, and restaurants to donate services through a grassroots marketing campaign. Obtained sponsorship dollars towards fundraiser and exceeded expected attendance goal of 300 people. Due to the majority of services that were donated, the ACS only spent \$0.06 per every \$1.00. Created long lasting advertising relationships that were in accordance to ACS regulations. This is now an annual revenue enhancer with expectations of \$25,000 and I am still the chair over the event.

**Community Relations With City of Milwaukee and Private Corporation [April 09 – Nov. 09]**

*Community Relations Volunteer, Milwaukee, WI*

Lobbied with private corporation and City of Milwaukee to turn a vacant lot that was owned by the private corporation into a community green space and/or dog park. Facilitated talks with the City of Milwaukee and the private corporation while being the voice of the community. Organized a newsletter for the community to keep people up to date as to the progress of these talks. Introduced other non-profit entities that have close ties to the community to ensure that everyone's voice is being heard. Maintained the liaison role between the community and private entity throughout the process.

**CAREER HISTORY**

**Director of Conferences and Education [October 08 – June 11]**

*VIP GlobalNet, LLC Milwaukee, WI*

Melissa Tashjian • 2520 S. 5<sup>th</sup> Street • Milwaukee, WI • 53207  
Phone 773-383-9279 • E-mail compostcrusader@gmail.com

New division of sister company, VIP Sports Marketing. Create educational webinars and conferences for healthcare executives that need continuing medical education. Since it is a new division, created all forms, marketing materials, themed program schedule, marketing timeline, pricing structure, sponsorship packages, attendee registration and customer service follow-up. Proficient in ACT to create targeted marketing efforts.

**Director of Business Development [October 07 – September 08]**

*Frontier Medical Products, Milwaukee, WI*

Small manufacturer that created medical supplies like blood pressure cuffs and surgical tourniquets. Brought on to sell and create accounts for new product line, surgical tourniquets. Secured largest account to date for organization. Dealt with purchasing officers and surgical directors.

**Director of Business Development [November 2003 – March 06]**

*Active Communications International, Chicago, IL*

This organization creates conferences specializing in the healthcare market. Started as inside sales and in 90 days was promoted to Sales/Marketing Manager. Created and managed the marketing department in Chicago which was directly responsible for generating a third of the company's revenue. Developed no cost, equal exposure opportunities with healthcare associations and trade publications. Top company producer consistently. Pioneered the marketing and sponsorship departments in Wisconsin. Created systems, policies, procedures to increase revenue and customer retention in the marketing and sponsorship divisions. Dealt with business to business decision makers in all industries (specialized in healthcare market). Departments have grossed over 1.5 million with personal sales revenue averaging \$25,000 per month.

**Lead Server [October 2001 – November 2003]**

*Friday's Corporate Restaurant, Schaumburg and Chicago locations, IL*

Trained and supervised wait staff in the day to day operations as they related to schedules, food preparation, customer service training and approval of compensation.

**Administrative Assistant [September 2000 – July 2001]**

*L.P. Naperville, IL*

*Imagetec,*

Nominated twice for employee of the month. Responsibilities included acting as a liaison between sales department and corporate headquarters. Activities included writing all letters and sales proposals while maintaining the ACT database, customer service relations and answering in coming calls. Handled all national sales professionals, equipment management, and day to day business operations.

**Retail Sales Manager [September 1998 - September 2000]**

*Naked Furniture, Des Plaines, IL*

Nationally ranked in top 15 for sales executives and was consistently top executive for regional store. Ran full operations including cash balance, order processing, extensive customer service, conflict resolution, and sales.

**EDUCATION** **Maine West High School, Des Plaines, IL**  
**H.S. Diploma, General Education, 1998**

Graduated a semester early in the top 10% of my class. Enrolled in the work program senior and junior year.

**Oakton Community College, Des Plaines, IL**  
**General Education 1999**

Attended a couple of semesters in which I took sociology, history, typing, excel, and other administrative business courses.

**SUMMARY** Packing solid experiences and select strengths that encompass program development, . Over 5 years of sales and management experience makes me someone that is able to adapt to any environment and project. Continuous demonstration of commitment and loyalty. A professional dedicated to achieving targets while providing win-win situations and a superior record of surpassing expectations.

References available upon request

**Experience**

**Project #1:**

**Owner's Name:** Central United Methodist Church - Pastor Rob Odum

**Address/City/State/Zip:** 620 N. 26<sup>th</sup> Street, Milwaukee, WI, 53233

**Type of green infrastructure installed (check all that apply):**

- |   |   |                                       |
|---|---|---------------------------------------|
| <input type="checkbox"/> Green roofs          | <input type="checkbox"/> Rain Barrels     | <input type="checkbox"/> Greenways    |
| <input type="checkbox"/> Constructed wetlands | <input type="checkbox"/> Cisterns         | <input type="checkbox"/> Rain Gardens |
| <input type="checkbox"/> Native Landscaping   | <input type="checkbox"/> Stormwater Trees | X Other, Providing soil amendment     |
| <input type="checkbox"/> Porous Pavement      | <input type="checkbox"/> Bioswales        |                                       |

**Project #2:**

**Owner's Name:** Kompost Kids- Marion Ecks

**Address/City/State/Zip:** N/A

**Type of green infrastructure installed (check all that apply):**

- Green roofs
  - Constructed wetlands
  - Native Landscaping
  - Porous Pavement
  - Rain Barrels
  - Cisterns
  - Stormwater Trees
  - Bioswales
  - Greenways
  - Rain Gardens
- X Other, Hauling of organic material to create a soil amendment

**Project #3:**

**Project Name:** The Guest House Green Infrastructure Project

**Address/City/State/Zip:** 1216 N. 13<sup>th</sup> St., Milwaukee WI,

**Type of green infrastructure installed (check all that apply):**

- |   |   |                                       |
|---|---|---------------------------------------|
| <input type="checkbox"/> Green roofs          | <input type="checkbox"/> Rain Barrels     | <input type="checkbox"/> Greenways    |
| <input type="checkbox"/> Constructed wetlands | <input type="checkbox"/> Cisterns         | <input type="checkbox"/> Rain Gardens |
| <input type="checkbox"/> Native Landscaping   | <input type="checkbox"/> Stormwater Trees | X Other, Providing soil amendment     |
| <input type="checkbox"/> Porous Pavement      | <input type="checkbox"/> Bioswales        |                                       |

**Project #4:**

**Property Owner's:** Bay View Bash

**Address/City/State/Zip:** P.O. Box 70546 Milwaukee, WI 53207

**Type of green infrastructure installed (check all that apply):**

- Green roofs
- Constructed wetlands
- Native Landscaping
- Porous Pavement
- Rain Barrels
- Cisterns
- Stormwater Trees
- Bioswales  Greenways
- Rain Gardens

Other, **HAULING ORGANIC MATERIAL TO CREATE A SOIL AMENDMENT**