**GREEN INFRASTRUCTURE PARTNERSHIP PROGRAM BASELINE REPORT**

**Project Information**

Project Name: Project Name

Project Number: Project Number

**Contact Information**

Contact: Contact Name

Phone: Phone Number

Email: Email Address

**Description of the GI installed:** Background Information along with motivation for project

1. **A site drawing annotated with the area/amount of GI and capacity for each feature**

Attach as Appendix- A

1. **Topographic map of the project site**

Attach as Appendix- B

1. **A legal description of the property, where the project is located along with a reference map showing the parcels, tax key numbers, and signatory easement information**

Property Address: Street, City, Zip code

Legal Description: Description

Signatory Name: Signatory Name

Signatory Title: Signatory Title

Attach reference map as Appendix- C

1. **Verify easement signatory has authority to execute easement by attaching a letter, corporate by-laws or another form of verification**

Attach as Appendix- D

1. **Design specifications, dimensions and costs for all green infrastructure, including rainwater capture capacity (maximum per storm) and other information regarding runoff rate reduction or pollutant capture. Please attach your calculations as an appendix and fill in the table below for the types of GI that were used on the property.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Type of GI** | **Size (ft2)** | **Gallons** | **Total Project Cost for GI** | **MMSD Cost** |
| Constructed Wetlands | Size | Gallons | Total Cost | MMSD Cost |
| Native Landscaping | Size | Gallons | Total Cost | MMSD Cost |
| Porous Pavement | Size | Gallons | Total Cost | MMSD Cost |
| Rain Barrels |  | Gallons | Total Cost | MMSD Cost |
| Cisterns |  | Gallons | Total Cost | MMSD Cost |
| Stormwater Trees | Count | Gallons | Total Cost | MMSD Cost |
| Bioswales | Size | Gallons | Total Cost | MMSD Cost |
| Rain Gardens | Size | Gallons | Total Cost | MMSD Cost |
| Green Roof | Size | Gallons | Total Cost | MMSD Cost |
| Soil Amendments | Size | Gallons | Total Cost | MMSD Cost |
| Pavement Removal | Size | Gallons | Total Cost | MMSD Cost |
| Enter GI type if not listed above | Size | Gallons | Total Cost | MMSD Cost |

Attach calculations as Appendix- E

1. **A tabulation of the bids received, including bidder name and price**

Attach as Appendix- F

1. **A list of the permits obtained for the Project**

Attach as Appendix- G

1. **A copy of the signed construction contract**

Attach as Appendix- H

1. **Photographs of the completed Project**

Attach as Appendix- I

Email any high-resolution photos separately

1. **Maintenance plan**

Attach as Appendix- J

1. **A table showing all invoices associated with the project and copies of all paid invoices listed in the table**

Attach as Appendix- K

1. **A W-9 Tax Identification Number form**

Attach as Appendix- L

1. **A Small, Women’s, and Minority Business Enterprise Report (MMSD Spreadsheet)**

1. **An Economic Impact Report, showing the total number of people and the estimated number of hours worked on design and construction of the Project by contractors, consultants, volunteers, and municipal staff if appropriate (MMSD Spreadsheet)**
2. **A Clean Water Fund Loan Program Disadvantaged Business Enterprise Good Faith Certification Form (EIF Form 8700-294)**

Attach as Appendix- O

1. **A Clean Water Loan Program Disadvantaged Business Enterprise Subcontractor Utilization Form (EPA Form 6100-4).**

Attach as Appendix- P

1. **Lessons Learned**

Insert Lessons Learned